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Employee Post-Travel Disclosure of Travel Expenses

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Post-Travel Filing Instructions: Complete this form within **30 days** of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Microsoft

Private Sponsor(s) (list all):

Oct 26-28

Travel date(s):

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	N/A	N/A	N/A	N/A
☐ Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
☐ Good Faith Estimate	N/A	N/A	N/A	N/A
☐ Actual Amount				

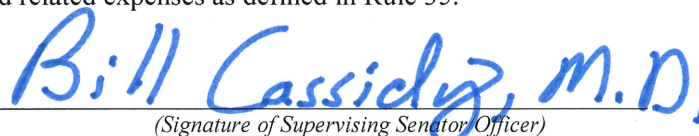
Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.):

11/03/2022
(Date)Patrick Fox
(Printed name of traveler)

 (Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

11/03/2022
(Date)

 (Signature of Supervising Senator/Officer)

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Originally Submitted
Sept. 26, 2022
6:04 pm

Name of Traveler: Patrick Fox

Employing Office/Committee: United States Senator Bill Cassidy

Private Sponsor(s) (list all): Microsoft

Travel date(s): Oct 26-Oct28 2022

Note: If you plan to extend the trip for any reason you must notify the Committee.

Destination(s): Redmond, WA

Explain how this trip is specifically connected to the traveler's official or representational duties:

Patrick handles technology issues on behalf of Senator Cassidy. Going to Microsoft will allow him to better understand the industry he advises me and and future legislation.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

10/6/2022
(Date)

Patrick Fox
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Bill Cassidy hereby authorize Patrick Fox
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

10/6/2022
(Date)

Bill Cassidy, M.D.
(Signature of Supervising Senator/Officer)



Microsoft Campus Visit

- [Details](#)
- [Schedule](#)
- [Staff Biographies](#)

Details

Event	Congressional Staff Delegation Campus Visit	
Date	Wednesday, October 26, 2022 – Friday, October 28, 2022	
Location	Microsoft Campus 1 Microsoft Way Redmond, WA 98052	
Primary Contact	Michaela Berendt +1 (425) 538-7023 Michaela.Berendt@microsoft.com	Whitney Sleigh +1 (425) 395-6717 v-wsleigh@microsoft.com



Schedule

Wednesday, October 26, 2022

Start Time	End Time	Subject/Speaker	Location
5:40 pm	8:35 pm	Alaska Airlines Flight AS0003	DCA to SEA
8:35 pm	8:35 pm	Arrival at SeaTac Airport <i>Meet the shuttle driver at baggage claim for flight AS0003 carrying a "Microsoft" sign.</i>	
8:35 pm	9:15 pm	Shuttle bus to hotel	
9:15 pm		HOTEL: Hyatt Regency Bellevue	Hyatt Regency 900 Bellevue Way NE Bellevue, WA 98004

Thursday, October 28, 2022

Start Time	End Time	Subject/Speaker	Location
8:00 am	8:30 am	Shuttle Departs for Microsoft <i>Meet Libby Fisher-Hunter from Microsoft in the hotel lobby carrying a "Microsoft" sign.</i>	
8:30 am	9:00 am	Opening Remarks & Breakfast Frank Cavaliere, General Manager, Congressional Affairs & Chan Park, Senior Director, Government Affairs	Executive Briefing Center 16070 NE 36th Way Redmond, WA 98052
		<i>Overview of Microsoft including our culture, journey, values, footprint in the Puget Sound, and overview of the presentations and content during the day.</i>	
9:00 am	9:30 am	Digital Transformation #InRealLife Danny Monares, Envisioning Specialist	Executive Briefing Center
		<i>Digital Transformation #InRealLife (DTIRL) brings to life real world customer stories across key solution areas and industries at the Redmond EBC. Participants will watch staff showcase the latest and greatest MS customer stories highlighting our technologies including O365, Azure IoT, HoloLens, Machine learning, and more. Participants will also experience a hands-on demonstration of HoloLens technology.</i>	



9:30 am	9:45 am	Walk to MSFT Treehouses <i>Weather Permitting, if it rains we will stay in the EBC.</i>	
9:45 am	10:45 am	Sustainability at Microsoft Mark Kroese, General Manager, Environmental Sustainability Solutions <i>Mark Kroese will present Microsoft's approach to solve global environmental challenges in the key focus areas of climate, agriculture, water, and biodiversity. Participants will hear a presentation of how our technology AI for Earth works to advance sustainability across the globe.</i>	Treehouse OMS-1
10:45 am	11:00 am	Shuttle to B99	
11:00 am	12:00 am	Tour Microsoft Research Lab Ashley Llorens, VP Distinguished Scientist and Managing Director <i>The Redmond lab is at the hub of Microsoft Research's globe-spanning organization that fosters open collaborations with partners throughout industry and academic institutions as well as Microsoft product teams. Participants will receive a presentation on Microsoft's global Research footprint, will walk through the hardware lab to see the tools used by the team, and see a demonstration of new technologies currently being tested.</i>	B99 Research Lab
12:00 pm	12:10 pm	Walk to Lunch	
12:10 pm	12:50 pm	Lunch in MSFT Microsoft Commons	
1:00 pm	1:45 pm	Gaming Ecosystem Sarah Bond, CVP, Microsoft Gaming <i>Sarah Bond will provide a high level briefing to on the gaming market in light of the Activision Blizzard acquisition.</i>	B92 Visitor's Center Atrium
1:45 pm	2:15 pm	Espresso Break	
2:15 pm	2:45 pm	Responsible AI Briefing Owen Larter, Director of Responsible AI, Public Policy <i>Owen will present and lead a discussion of Artificial Intelligence including facial recognition, ethics, and how this technology is being applied today and in the future. Q&A to follow.</i>	B92 Visitor's Center Atrium
2:45 pm	3:00 pm	Shuttle to Redwest-C	



3:00 pm	3:45 pm	Digital Crimes Unit Tour Amy Hogan-Burney, General Manager, Cyber Policy and Protection <i>Digital Crimes Unit (DCU) is leading the fight against cybercrime to protect customers and promote trust in Microsoft. We fight cybercrime globally through the innovative application of technology, forensics, civil actions, criminal referrals, and public/private partnerships while protecting the security and privacy of our customers. Participants will take a walking tour throughout the facility while presenters discuss Microsoft's work fighting cybercrime in the United States.</i>	
3:45 pm	4:00 pm	Shuttle to B86	
4:00 pm	4:45 pm	Inclusive Tech Lab & Microsoft Accessibility Solomon Romney, Accessibility Program Manager	B86 Inclusive Tech Lab 5074 154 th PI NE Redmond, WA 98052
<i>The Inclusive Tech Lab is a Microsoft space dedicated to inclusive gaming. When people come to the lab, we introduce them to the social model of disability through the lens of gaming. Participants will hear from the presenter Microsoft's story of diversity, inclusion, accessibility, privacy, and online safety. They will see and participate in a hands-on demonstration of the adaptive controller.</i>			
5:00 pm	Depart Microsoft for Hotel		
6:15 pm	Meet in Hotel Lobby Depart for Dinner <i>Meet Libby Fisher-Hunter from Microsoft in the hotel lobby carrying a "Microsoft" sign.</i>		Hyatt Regency 900 Bellevue Way NE Bellevue, WA 98004
6:30 pm	Group Dinner at Black Bottle		Black Bottle Bellevue 919 Bellevue Way NE Bellevue, WA 98004

Friday, October 29, 2022

Start Time	End Time	Subject/Speaker	Location
6:00 am	6:25 am	Shuttle from Hyatt Regency to SeaTac Airport <i>Meet the shuttle driver at the Evergreen Ballroom Entrance of the hotel. The shuttle will be staged there.</i>	
8:25 am	4:32 pm	Depart SeaTac Airport Akaka Airlines Flight AS0004	SEA to DCA



Congressional Staff Biographies



Jon Adame

General Counsel & Legislative Director, Senator Marsha Blackburn

Jon Adame serves as General Counsel and Legislative Director to Senator Marsha Blackburn (R-TN). In addition to setting strategy and managing the legislative team, Jon focuses on telecommunications and emerging technologies. Prior to serving in the Senate, Jon was Policy Coordinator for the House Energy & Commerce Subcommittee on Communications and Technology; and Legislative Counsel for then-Congressman Blackburn.

After graduating from the University of New Mexico, Jon worked on several Congressional, Senatorial, and Gubernatorial campaigns across the country. He later attended the University of Colorado School of Law, focusing on technology law and policy. In his free time, Jon enjoys traveling with his wife, cooking, and playing guitar.



Erica Andeweg

Senior Policy Advisory, Senator Deb Fischer

Erica has covered science, technology, and telecommunications policy matters in the Senate and House over the past decade. She is now a Senior Policy Advisor for Senator Deb Fischer, supporting her work as a member of the Senate Committee on Commerce, Science, and Transportation.



Kendal Barker

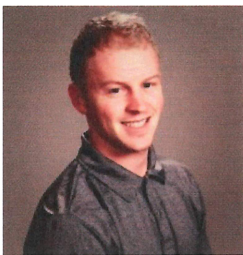
Legislative Correspondent, Senator Tommy Tuberville

Kendal Barker serves on the legislative team for U.S. Senator Tuberville (AL), covering homeland security, immigration, commerce, technology, education, judiciary, and veterans' affairs issues. During the Trump administration, she worked as the



special advisor to the chief of staff at the U.S. Environmental Protection Agency.

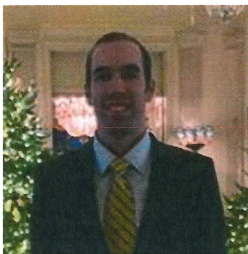
Prior to her roles in the federal government, Kendal led strategic initiatives at a digital marketing firm, which included amplifying the nation's leading rapid-response effort to provide cash assistance to families most affected by the COVID-19 pandemic and collaborating with the U.S. Department of State to provide educational resources to entrepreneurs in developing countries. Kendal is a native of Orlando, Florida, and a graduate of the University of Florida. She is currently pursuing a master's in public policy at Georgetown University.



Danny Butherus

Legislative Aide, Senator Ted Cruz

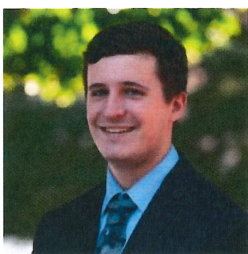
Danny Butherus as the Legislative Aide for Senator Cruz. In this role, he works on Commerce Committee issues including science and technology, telecommunications, and transportation. Danny graduated from Augustana University in 2017 with a bachelor's degree in economics as well as government/international affairs.



Patrick Fox

Policy Advisor, Senator Bill Cassidy

Policy Advisor for Senator Bill Cassidy, M.D. Patrick is from Shreveport, Louisiana and handles Education, and Tech Policy in the office. He graduated from Birmingham Southern-College and got his master's from University of Washington.



Andrew Gleaton

Legislative Aide; Senator Mike Crapo

Andrew Gleaton is Legislative Aide for Senator Crapo, having joined the Senator's staff in January 2020. He handles issues related to Data & Privacy, Intellectual Property, Bankruptcy and the Second Amendment, as well as Banking, Housing and Telecommunications. He received his bachelor's degree from



Boise State University, and master's degree from The George Washington University.



Alexa Green

Head Scheduler, Senator James E. Risch

Alexa graduated Summa Cum Laude from the University of North Alabama in December 2016 with a degree in Political Science and began working on Capitol Hill for an Alabama Congressman in August 2017. She was promoted to Scheduler and Office Manager before joining the Office of Senator Risch as Head Scheduler in May 2018. Alexa works diligently to schedule meetings and events, acting as the Senator's gatekeeper.

In her free time, she enjoys traveling (the planning is her favorite part), antiques, baking, and volunteering with N Street Village, Taste of the South, Daughters of the American Revolution, and the Junior League of Washington.



Gabrielle Howard

Senior Legislative Assistant, Congressman Troy Carter

Gabrielle N. Howard serves as Senior Legislative Assistant for Congressman Troy A. Carter, Sr., where she handles the Member's small business committee, transportation & infrastructure committee, energy, environment, banking, taxes, education, health care, racial, social, and environmental justice, and judiciary issues. Gabrielle is especially interested in how these issue areas intersect and impact BIPOC communities.

Gabrielle has always had an interest in fighting against inequality, injustice, and racism and finding policy solutions to combat these issues. This drive brought Gabrielle to Capitol Hill as a fellow in Congressman Filemon Vela's office. Through her current role, she is constantly looking for ways to move the country towards policies that create systemic change, and therefore, create a more just, diverse, equitable, and inclusive society for all.



Jesse Mahan

Legislative Assistant, Senator James Lankford

Jesse Mahan is a Legislative Assistant for Senator James Lankford (R-OK). In this capacity, he oversees Senator Lankford's priorities on the Homeland Security and Governmental Affairs Committee. Jesse focuses on cybersecurity, telecommunication, and critical infrastructure issues.

Since beginning his work in Senator Lankford's office in 2015, he has also handled Senator Lankford's Committee work on the Homeland Security and Financial Services General Government Appropriation Subcommittees. Jesse earned a B.A. in Political Science and International Studies from the University of Oklahoma.



Ariel Marshall

Legislative Director, Senator Jeanne Shaheen

Ariel Marshall serves as the legislative director for Senator Jeanne Shaheen, the senior Senator from New Hampshire. In this position, Ariel develops and implements the Senator's legislative agenda.

Before assuming this role, Ariel served as Senator Shaheen's senior domestic policy advisor, helping to advance the Senator's legislative initiatives in the areas of energy, environment, advanced manufacturing, science and innovation, and additional domestic policy goals. Ariel began her career on Capitol Hill through a congressional fellowship from the American Association for the Advancement of Science, the Optical Society and the International Society for Optics and Photonics. As a fellow, she worked on energy and environment issues for Senator Mark Udall (D-CO) and subsequently for Senator Shaheen.

Ariel holds an undergraduate degree from the University of Central Arkansas and a doctorate degree in chemistry from the Georgia Institute of Technology in Atlanta, GA.

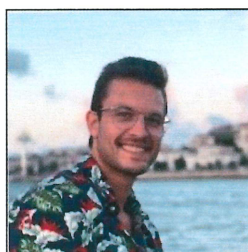
**Mike Mets***Legislative Assistant, Senator Susan Collins*

Mike Mets has been working for Senator Collins since May 2019. He advises the Senator on legislative matters related to several issues, including telecommunications, tax, and labor. He previously worked on the House side and on several political campaigns. He graduated from Stony Brook University in New York with a BA in Political Science and an MA in Public Policy.

**Marlo Meuli***Deputy Chief of Staff, Senator Ron Johnson*

Marlo has worked in the U.S. Senate for over 25 years. She came to Washington D.C. for a six-month internship and never left. First starting in an entry-level position, Marlo became interested in technology. She served as system administrator for several Senators, helped start the Senate Systems Administrators Association serving as past president of the association and created the first public website for a Senate Republican office. Marlo was instrumental in creating the Trunkline, an intranet for Senate Republicans. In 2013, she became office manager for Senator Ron Johnson handling both the technology and administrative duties for the office. She became deputy chief of staff in 2015.

Marlo holds a bachelor's degree from the University of California, Santa Barbara and a Master's of Science in Information System Technology from George Washington University. She and her husband, Paul Mann, have two daughters and live in Fredericksburg, VA.

**Brandon Palumbo***Legislative Assistant, Senator Ron Johnson*

Brandon Palumbo is a Legislative Assistant for Senator Ron Johnson (WI) covering a range of issues including cybersecurity, infrastructure security, and technology policy, and supports Senator Johnson in his position on the Senate Committee on Homeland Security & Governmental Affairs. Previously, he



worked as a Government Relations Manager for a D.C. think tank, The Heritage Foundation, where he led policy advocacy for the organization's Davis Institute for National Security and Foreign Policy. Brandon was also the Correspondence Manager for Senator John N. Kennedy (LA) where he helped establish the office's constituent services program and assisted in researching policy priorities. He holds a Master's in Public Policy from Liberty University.



Duncan Rankin

Legislative Assistant, Senator Ted Cruz

Duncan Rankin is the Legislative Assistant handling the Committee on Commerce, Science, and Transportation legislative portfolio for Senator Cruz, a role he has been in since March of 2019. Prior to this, he served as a Professional Staff Member for the House Committee on Science, Space, and Technology from November of 2017 through January of 2019, a Legislative Correspondent for Senator Luther Strange of Alabama from February of 2017 through November of 2017, and Legislative Correspondent for Congressman Louie Gohmert from January 2016 through January of 2017. Duncan is a native of McAllen, TX and attended Texas A&M University in College Station from 2011-2015.



Jonah Shumate

Chief of Staff, Congressman Rick Crawford

Jonah has served for nearly twelve years as the Chief of Staff for Rep Rick Crawford (AR-01). He is a native of Arkansas where he lived previously before moving to the DC Metro when his boss was elected in 2010. Before working in politics as both the campaign manager and eventual role in Washington, Jonah worked in community and economic development as well as several other areas in the private sector. Most recently, Jonah led a cybersecurity and energy focused team of members that coordinated outreach and information among private sector entities and Hill offices in the wake of the Colonial Pipeline and JBS attacks in 2021.



Mary Silverthorn

Legislative Assistant, Senator Kevin Cramer

Mary Silverthorn is a Legislative Assistant for United States Senator Kevin Cramer (R-ND). In her role, she supports Senator Cramer as a member of the Budget Committee. Additionally, Mary handles both the Judiciary and Indian Affairs portfolios to advance policy on behalf of North Dakota. Originally from North Dakota, Mary attended the University of Minnesota Duluth and earned a degree in Political Science.



Dharamjeet Singh

Legislative Assistant, Congressman Gregory W. Meeks

Dharamjeet Singh is a Legislative Assistant for Congressman Gregory W. Meeks, covering a wide range of policy areas, including Tech, Telecomm, Defense, Transportation, and Infrastructure. Originally from Burma (Myanmar), he immigrated to the United States at the age of 17 in search of a better opportunity and future.

While studying Political Science at the City College at the City University of New York (CUNY), he had his first Hill internship experience at Congressman Meeks' office. Right after the internship, he graduated from City University and was offered a full-time position at the Congressman's office, kickstarting a very exciting and unconventional career path considering his background. He was promoted to his current role as Legislative Assistant in 2021 and is now closing in on nearly four years with the office. When he's not busy working on policy or going to networking receptions on and off the Hill, Dharamjeet enjoys playing golf and exploring the DC food scene.

**Aaron Stanislawski***Counsel, Senator Chris Coons*

Aaron Stanislawski is Counsel to Sen. Chris Coons. He covers the Judiciary Committee portfolio, and leads the Senator's work as Chairman of the Judiciary Subcommittee on Privacy, Technology, and the Law. Prior to coming to Capitol Hill, he worked in private practice in New York City.

**Sean Sweeney***Legislative Assistant, Senator Mark Warner*

Previous Assignments: Government Relations Manager, Accenture; Deputy Director of Intergovernmental Affairs, Office of Governor Ralph Northam (D-VA); Legislative Correspondent and State Scheduler, Office of Senator Mark Warner (D-VA); Research Assistant, Democratic Party of Virginia

Bio: Sean Sweeney serves as a legislative assistant in the Office of Senator Mark Warner (D-VA), where he leads the senator's work on immigration, technology, and telecommunications issues.

Prior to rejoining Senator Warner's staff in November 2021, Sean served as a government relations manager for Accenture, leading the company's government engagement related to artificial intelligence and other emerging technology issues. In February of 2018, Sean was appointed Deputy Director of the Virginia Office of Intergovernmental Affairs by Governor Ralph Northam. In this role, he advised Governor Northam on federal policy issues and acted as a liaison between state government in Richmond and federal stakeholders in Washington. Prior to his role in the Northam Administration, Sean served as a legislative correspondent for Senator Warner and as a research assistant on his 2014 reelection campaign.

Sean is a native of Massachusetts and a graduate of the College of William & Mary, where he studied International Relations. He lives in Alexandria, Virginia with his wife, Sarah.

Date

Attention: Patrick Fox

Subject: Travel for Patrick Fox

Dear Patrick Fox:

We are pleased to invite the person(s) mentioned in the subject of this letter to visit the Microsoft Campus in Redmond in June. The purpose of the visit is to discuss cybersecurity, cloud computing, sustainability, research and emerging technologies. The trip will include one dinner, speakers, policy discussion, and tours of the Microsoft campus. The proposed timing for this trip, pending your confirmation, is from October 26, 2022 to October 28, 2022.

Microsoft values the participation of its government customers at events such as this and would like to pay for travel and lodging expenses for Patrick Fox. If permitted, we would be pleased to pay for the following expenses:

- Round trip airfare with a maximum value of US \$1500.00.
 - This travel will be in Economy Class.
- Lodging for 1 night.
- Meals and refreshments.
- Transportation between the hotel, Redmond campus, and dinner
 - Attendees are responsible for their own transportation to and from airports.

Please note that Microsoft will not be providing reimbursement for any other expenses related to the event not identified above. The official or the agency will be responsible for those expenses. Microsoft will purchase airfare, lodging, meals, and transportation on behalf of the official; we will not provide any personal reimbursement to the official.

It is the intent of Microsoft that payment of these expenses is compliant with all applicable laws, regulations and ethics rules regarding gifts and donations. Microsoft pays these expenses without seeking promises or favoritism for Microsoft in any bidding arrangements. Further, no exclusivity will be expected by either party. Microsoft pays these expenses with the understanding that it will not be prohibited from any procurement opportunities. Finally, your acceptance imposes no obligation on your organization to acquire or use any Microsoft product or service.

An official senior to the officials receiving travel, or a representative of your agency's legal or compliance department should review this letter, and if approved, have him or her sign in the space provided below and return to Whitney Sleigh at Microsoft (you may scan and send by email to v-wsleigh@microsoft.com on or before October 14, 2022.

Regards,

Michaela Berendt

Michaela Berendt

Business Operations Associate

CELA, USGA

APPROVED:

U.S. Senate

Name of Government Agency

Bill Cassidy, M.D.

Signature of Approver

(The trip must be approved by either (i) an individual at the agency senior to the official receiving the travel or (ii) the agency's legal or compliance department).

U.S. Senator

Title of Approver

9/26/22

Date